

## Step 2:

# Application for I-20 (F-1 Student Visa) 2019-2020



## Use this application to request an I-20 for an F-1 student visa

The F-1 student visa requires that an applicant prove sufficient funds (liquid assets) to pay for **at least the first year of education**\*. These funds should be set aside and reserved for this purpose. You may use your own funds, or you may have a financial sponsor. This page will explain the different documents that we will accept.

**Instruction:** Once you are fully accepted into a program, email these documents to your admissions counselor:

REQUIRED DOCUMENTS

- Application for I-20 (this form)
- Passport
- Proof of Funds
- Sponsor Affidavit (Only required if you have a financial sponsor. See page 3)
- Dependent Documents –passports, marriage and birth certificates (as needed)
- Set up Shipping if you need the I-20 couriered to you  
(email the shipping confirmation to your counselor... see handout on how to set this up through eShipGlobal)

**Important:** All documents must be **dated within 6 months** of your application for an I-20.

## Proof of Funds

**Approved Types of Liquid Assets:** Submit one or more of these documents to equal the required funds:

- Savings or Checking account (submit bank statement or bank letter)
- Certificates of Deposit (CD), Stocks, Bonds, or Retirement funds that may be liquidated (submit bank statement or bank letter)
- Education Loan (provide award letter/verification that funds are approved)
- Scholarships (must submit award letter from Financial Aid)

**Required Information:** Financial documents must be issued by the bank or financial institution and specifically state the following:

- Name of account holder. This must match the name on the Sponsor Affidavit.
- Date that the statement was printed.
- Current account balance or specific knowledge that account holds enough funds to meet the minimum.
- Denomination or Currency type of Funds in the account. *Note: The account does not need to be in USD, but the amount needs to convert to match the minimum required.*

## Sponsor Affidavit – See Page 3

If you have a financial sponsor, that person will need to provide an affidavit of support and proof of funds.

### \*Immigration Tip:

Make sure you have a plan on how to pay for the additional year(s) of education. Do not count on employment or other financial aid to pay your bills. We suggest that you have more than one year's worth of funds available to show the embassy, and be able to show multiple months of bank statements. Visa officers want to see that the funds have been in the account for 3 months or more.

### Steps to Becoming a DBU Student:

- Step 1: Apply for Admissions
- Step 2: Apply for I-20** (this application)
- Step 3: Pre-Arrival Documents (*next*)
- Step 4: Register for class and Arrival

Step 2:

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PERSONAL INFORMATION

Name (as written on passport):

Family/Surname \_\_\_\_\_ Given/First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year

Sex:  Male  Female

Permanent Address in Home Country

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_ Zip: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ Country of Birth (if different): \_\_\_\_\_

What type of I-20 do you need? (pick one)

- New Initial F-1 student visa (I'm outside of the USA)
- Transferring my F-1 student visa  
School Name: \_\_\_\_\_ Currently on OPT?  Yes  No
- Returning F-1 student changing to a new academic level (already an F-1 student at DBU)
- Change of Status to F-1 (already in the USA)  
Current Visa Type: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ (provide a copy of your visa)

What is the Start Date for your program? (pick one)

**Intensive English Program (IEP)**

- Fall 1 (August)  Fall 2 (October)
- Spring 1 (January)  Spring 2 (March)
- Summer (May/June)

**Academic (Undergraduate and Graduate Programs)**

- Fall (August)
- Spring (January)
- Summer (May/June) \*

Requesting F-2 Dependent Visa(s)\*\* (Do not include US citizens or dependents not coming to the USA)

- Spouse – Provide a passport and a wedding certificate  
Name: \_\_\_\_\_ Country of Birth : \_\_\_\_\_
- Child – Provide a passport and birth certificate for each child *under age 21*: # of children \_\_\_\_\_  
Name: \_\_\_\_\_ Country of Birth : \_\_\_\_\_  
Name: \_\_\_\_\_ Country of Birth : \_\_\_\_\_

SOURCE OF FUNDS

Source of Funds (select **all** that apply)

- Student Personal Funds
- Financial Sponsor
- Approved Scholarships or Loans

Estimated Costs (one academic year)

	IEP	Undergraduate*	Graduate*
Tuition and fees	\$17,000	\$25,500	\$20,000
Housing and Food	\$10,000	\$10,000	\$10,000
Books & Health Insurance	\$ 1,500	\$ 4,000	\$ 4,000
<b>Total:</b>	<b>\$28,500</b>	<b>\$39,500</b>	<b>\$34,000</b>

\***Summer:** Bachelor and Master students starting in the summer semester must show additional funding to cover 3 terms (Summer, Fall, and Spring): Summer Start Date Estimated Costs: **Bachelor \$52,000 | Master \$44,000**

\*\*F-2 Dependent(s) - add **\$13,000** to the amount above for each dependent

**I certify that these funds are, in fact, available to me.**

Applicant's Signature X \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

**DALLAS BAPTIST UNIVERSITY**

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**Companies, Organizations, and Churches:** Do not use this form, see below

**Individuals:** Please complete all sections

### Sponsor Affidavit

Name of **Sponsor:** \_\_\_\_\_ | \_\_\_\_\_  
Family/Surname Given Names

*I swear that I will make these funds available every year of studies at Dallas Baptist University (DBU). I understand that DBU reserves the right to change tuition and other charges at the beginning of any semester, if such change is judged necessary by the University. I have provided evidence that these funds are available and set aside for this use.*

Name of **Applicant:** \_\_\_\_\_ | \_\_\_\_\_  
Family/Surname Given Names

**Relationship** to Applicant: \_\_\_\_\_ (example: Father, Friend, Pastor, etc)

**Promised Amount Per Year:** \$ \_\_\_\_\_ **USD** (provide proof of these funds, see page 1)

**Sponsor's Signature:** X \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Sponsor's Email:** \_\_\_\_\_

**Sponsor's Phone #:** \_\_\_\_\_

[Digital or Typed Signatures Can Not Be Accepted]

### Companies, Organizations, and Churches

*If an organization wants to financially sponsor you to study at DBU, please submit an affidavit on official letterhead and provide appropriate financial documents to show you have these funds for the student's education. The affidavit should include:*

- Student's Name
- Promise to pay educational funds for student to study at DBU
- Amount of Money your company is promising to the student each year
- Signature of person authorized to sign for company
- Date of signature

Financial documents should be held in the organization's name. If they are held in an individual's name, please complete the above section.